

# Creating a simple form in Confluence with ConfiForms

In this tutorial we will create a simple form in Confluence for keeping an online database of our office books

**i** In this tutorial we will create a simple form in Confluence for keeping an online database of our office books, in other words, a bookshelf.

Once the form has been defined, it can be used on **different pages** and with different layouts, including:

- a modal dialog activated by other macros
- embedded in a page
- embedded a page with a custom layout

This is accomplished by using the ConfiForms Registrations Control macro (FormView) and referencing the form definition you have created. See below...

**!** If you are new to ConfiForms, please take a few minutes to read the [Basic concepts](#) Guide, or go through the video tutorial on that page. 😊

## Steps:

1. Start by creating a Confluence page and adding the *ConfiForms Form (Definition)* macro: In edit mode, click in the page, drop down the + item in the menu bar and select "Other Macros" (this can also be done by pressing "shift {)" when in Edit mode); search for 'Form'; and click on the ConfiForms Form (*Definition*) item.
2. These steps present the ConfiForms Form (*Definition*) configuration window, like so:

After entering the name of your form, don't change anything else for now.

3. Add the following fields (by inserting *ConfiForms Field Definition* macros) into the *ConfiForms Form* macro body
  - a. a **Text** field for the book's title
  - b. a **Textarea** field for an introduction to the book
  - c. a **File type** field to store a picture of the book
4. Next, insert a *ConfiForms Registrations (FormView) Control* macro on the same page. The *Registration Control* macro can be inside the *Form* macro (in the macro body) or elsewhere on the page (if outside the *Form* macro, be sure to set the "Form name" parameter so ConfiForms can link the *Registration Control* with the correct form).
5. When the default configurations are used for the *ConfiForms Registrations (FormView) Control* macro, the form is shown as a pop-up dialog, and the layout for the form fields is assigned automatically (based on the field definitions).

Here's a screencast that overviews creating a basic form

6. By using the "Embedded or Dialog?" parameter in the *Registration Control*, you can cause the form to be displayed either as a dialog or as an embedded item on the page.

When the standard form layout does not fit your requirements, you can also adjust the layout to fit your needs through the *Registration Control* macro itself: within the macro body, you can insert virtually any layout that might be needed, placing rich content and any other features which the Confluence editor allows.

The key to such customization is to make sure that all *Confiforms Field* macros correspond to *Confiforms Field Definition* macros with the same field name.